

MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Lyneham Primary School, Preston Lane, Lyneham, SN15 4QJ
Date: 26 September 2018
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail kevin.fielding@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell, Cllr Mary Champion, Cllr Mollie Groom, Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay

Wiltshire Council Officers

Alexa Davies – Community Engagement Manger
Kev Fielding – Democratic Services Officer
Sally Maynard-Smith – Health Trainer

Town and Parish Clerks/Councillors

Broad Town Parish Council – Jackie Jordan
Cricklade Town Council – John Coole
Lydiard Millicent Parish Council – Deborah Bourne & Phil Sheppard
Purton Parish Council – Ray Thomas
Lyneham & Bradenstoke Parish Council – Lyn Thrussell & Rod Gill
Marston Meysey Parish Council – Kelly Benfield & Roisin O'Brien
Royal Wootton Bassett Town Council – Sue Hughes, Jenny Stratton
Tockenham Parish Council – Geoff Cowling

Partners

Wiltshire Police – Inspector Mark Luffman
Office of the Police and Crime Commissioner – Jerry Herbert
Dorset & Wiltshire Fire and Rescue Service – Tom McMermeay

Total in attendance: 36

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
78	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett & Cricklade Area Board and introduced the councillors and officers present.</p> <p>Caroline Gray – Community Banker, Natwest was thanked for her financial advice re scams which was given during the networking session.</p>
79	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Sheila Dunn – RWB Memorial Hall, John Davies – RWB Arts Festival, Mark Clarke - Cricklade Town Council and Nic Hughes - Royal Wootton Bassett Town Council.</p>
80	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 4 July 2018 were agreed as a correct record and signed by the Chairman.
81	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
82	<p><u>Wiltshire - The Wider Picture</u></p> <p>There following Chairman's Announcements contained in the agenda pack was noted:</p> <ul style="list-style-type: none"> • Young Drivers • Electoral Canvass • Local Labour Market • Electoral Review • Animal Licensing
83	<p><u>Strengthening our Communities</u></p> <p>Adrian Hampton (Head of Local Highways - South) and Bill Parks (Head of Local Highways - North) gave an introduction to the role of the Wiltshire Council highways team which highlighted topics including:</p>

- Maintenance of roads and the costs of repair
- Prioritisation of highway repairs
- Road safety improvements and the Community Area Transport Group process (CATG)
- Responsibilities relating to local highways.
- What is a pot hole
- The use of the My Wiltshire app
- Joined up thinking with utility companies
- The importance of maximising the Wiltshire Council highways budget.
- Technical surveys and the use of artificial intelligence.

Cllr Bridget Wayman - Cabinet Member for Highways, Transport and Waste was also in attendance to help answer any of the highways queries.

The Chairman thanked Cllr Wayman, Adrian Hampton and Bill Parks for their presentation.

Cllr Jacqui Lay gave a short presentation that outlined the Lorry Watch Scheme.

Points made included:

- That the scheme was very much volunteer led.
- That a pilot scheme was running in Bradford on Avon.
- That some 200 prosecutions had already been carried out.
- That volunteer leaders were needed to lead local teams of volunteers.
- That the volunteer groups would be registered with the local Police.

The Chairman thanked Cllr Lay for her presentation.

The CEM update, contained in the agenda pack from Alexa Davies was noted.

Grant Funding

Decision

Broad Town Parish Council awarded £794.97 towards new football goals needing replacement (deferred application from previous meeting) with a proviso that the Parish council would need to precept for any future replacements.

Decision

Tockenham Village Hall Committee awarded £3,130 towards a storage unit for Tockenham

Decision

Broad Town Village Hall awarded £3,000 towards the refurbishment of kitchen and toilets

Decision

Lyneham Primary School awarded £2,000 towards the creation of a forest school area for pupils, with the condition that the £2,000 would only be awarded if other funding was successfully found.

Decision

Lydiard Millicent Parish Council awarded £3,000 towards path improvement of the public footpath behind The Sun pub

Decision

Royal Wootton Bassett Leg Club awarded £2,000 towards equipment costs for the Heel2Heal project

Decision

Marston Meysey Playpark awarded £5,000 towards refurbishment of the village playpark

Decision

North Wilts Woodturners Association awarded £1,588 towards a training equipment update

Area Board Initiatives:

Decision

Cllr Mary Champion awarded £1,500 for support for the Royal Wootton Bassett Local Youth Network

	<p>Decision Wiltshire Walking Project awarded £1,000 contribution towards developing a mobile device application for local walks, in partnership with Ramblers GB</p> <p>Cllr Bob Jones expressed his concern that the Area Board is being asked for grant funding from Parish Councils who should be using their precept to fund projects. He agreed to circulate the comparative precepts for the parishes in our Community Area.</p> <p>The pay increase made to Health and Wellbeing Champion, Ellen Blacker under delegated authority from £15.00 to £17.50 per hour, in line with the arrangement in Malmesbury was noted by the Area Board.</p>
84	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <p>Wiltshire Police - the written report was noted</p> <p>Jerry Herbert introduced himself as the new Wiltshire Deputy Police and Crime Commissioner.</p> <p>Dorset and Wiltshire Fire & Rescue Service - the written report was noted</p> <p>NHS Wiltshire – the written report was noted</p> <p>Healthwatch Wiltshire – the written report was noted</p> <p>Royal Wootton Bassett Town Council – the written report was noted</p> <p>Cricklade Town Council – the written report was noted</p> <p>Lydiard Millicent Parish Council – the written report was noted</p> <p>Lyneham & Bradenstoke Parish Council</p> <ul style="list-style-type: none"> • That the 100 years of the RAF event had been well received, thanks to all who attended it. • Thanks to all the volunteers who had taken part in the recent litter picks. • That the parish magazine was now being delivered to all residents. <p>Wiltshire Family Learning – the written report was noted</p>

	<p>Royal Wootton Bassett Local Youth Network – the written report was noted.</p> <p>The Chairman thanked all partners for their updates.</p>
85	<p><u>Task Group Reports and Decisions</u></p> <p>The Community Area Transport Group (CAT-G)</p> <ul style="list-style-type: none"> • The report dated 12 September 2018 was noted. • Next meeting Wednesday 5 December 2018. <p>Decision</p> <ul style="list-style-type: none"> • That the Area Board writes to Cllr Bridget Wayman reference the state of the pavements in the Community Area and the lack of budget to repair them. <p>Wiltshire Wildlife Trust</p> <ul style="list-style-type: none"> • There was no update for this meeting.
86	<p><u>Wrap Up</u></p> <p>The Chairman thanked everybody for attending the meeting.</p>
<p><u>Precepts Wootton Bassett and Cricklade Area Board</u></p>	